



LOCKWOOD DOYLE PROFESSIONAL CORPORATION

PROFESSIONAL ACCOUNTING | TAX SERVICES

2011 Rental Income Tax Checklist

For each rental property:

Income

- Gross rent
- Other related income

Expenses (indicate any personal portions)

- Advertising
- Insurance
- Interest
- Maintenance and repairs
- Management and admin fees
- Motor vehicle expenses
- Office expenses
- Legal, accounting and other professional fees
- Property taxes
- Salaries, wages and benefits
- Travel (if rent more than one property)
- Utilities

If property purchased or sold during the year:

- Date of transaction
- Cost on purchase or proceeds on sale